



PARTICIPANT Rules and General Procedures – LITF 2024

The Liverpool International Theatre Festival will be held **October 17-20, 2024**, in Liverpool, Nova Scotia, Canada, with performances primarily at the Astor Theatre.

CHAPTER I – Raisons d’être

To present - through performances, critical analyses, colloquies and workshops - a global picture of the diverse trends in theatre.

To promote education and cultural understanding through theatre.

To facilitate encounters between theatre artists.

In accordance with the ideals of AITA/IATA, performances will present a diversity of cultures, scenic forms and dramatic expression. To earn an invitation to LITF, each performance must be considered of the highest artistic quality.

To promote education, culture and artistic development, through high calibre workshops led by recognized international theatre artists.

To reward significant achievements in the following categories:

- Best International Production
- Best Canadian Production
- Best Director
- Best Visual Presentation
- Best Actor - Male
- Best Actor - Female
- Best Supporting Actor – Male
- Best Supporting Actor - Female
- Best Original Script
- The People's Choice Award

To recognize participation in the festival, each company will be presented with the LITF Jester Fish Award onstage following their performance.

CHAPTER II - Conditions of Participation

Each company will present a complete theatrical performance, an original work or one from the national or international repertory, experimental or traditional, classic or modern, not longer than 50 minutes and not less than 30 minutes duration.

Groups will be selected based on how well their play transcends language barriers.



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Each Company must provide, within the deadline, the information and documents requested (Travel, Hosting, Registration, Technical, Promotion). Failure to do so could result in the company losing its right to participate in the Festival.

Company members (actors, director, technical crew) shall not be presently employed in professional theatre.

Companies will bring with them any specialized sets, furniture and properties needed for their performance. LITF will provide: full stage curtains, general furniture, and minor properties requested and agreed to in advance. Basic technical support will be provided, but companies are advised to keep the technical requirements to a minimum. Available technical equipment is listed on the Astor Theatre website:

<https://astortheatre.ns.ca/wp/technical/>

Set up time for sets, furniture, and props on stage before the play is limited to 15 minutes. Set strike following performance is limited to 5 minutes, following the on-stage adjudication.

The Production Stage Manager has full control of the performance space and is the final authority for scheduling for participant groups with regard to rehearsals, set-up times, and any conflicts that may occur within these areas.

The Astor Theatre, in which companies will normally present their performances, will be placed at their disposal in proper working order, under the direction and supervision of the Production Stage Manager.

Companies are responsible for obtaining, from the relevant agent or playwright, written permission to present their performance at LITF.

For publicity and archival purposes, LITF will photograph and record video footage of participating companies in rehearsal/performance/set up or in workshop.

Company members (actors, technicians or producers) are duty bound to respect these rules. Serious infringement or non-application of these rules may result in the immediate withdrawal of the invitation and cancellation of the official presentation, or, when appropriate, the refusal of the official participant award.

CHAPTER III - Hosting

Traveling expenses to Halifax Stanfield International Airport are the responsibility of the participants. International companies will be hosted/accommodated in private homes free of charge for up to five nights inclusive. Breakfast is provided by the host. Lunch and dinner will be provided for International companies (up to 8 persons) between October 17-20.

(In case of need, international groups may apply for assistance with meal expense prior to arrival at the Festival.)

The number of “hosted” participants is generally 8 persons per international group. The number of non-actors should not normally exceed three persons. Groups may request an exception to this number, as part of the application process, up to a maximum of 10 people total in the group.

International companies will be met at Halifax Stanfield International Airport and transported to Liverpool (approximately 2 hours away) and returned to the airport following the Festival. All financial transactions must be settled upon arrival in Liverpool.

CHAPTER IV – Application Process

All companies requesting participation will submit a complete dossier on their proposed performance to the Artistic Director by **February 3, 2024**.

This proposal must include:

- a description of the group, its history and its activity;
- the full text of the play (in the case of a non-text play, the scenario),
- a complete synopsis of the play **in English, 250 words in length**
- a list of all the actors and their professions
- details of technical design and requirements
- minimum of 4 high resolution digital performance photographs of the play
- an internet link to a minimum of 5 minutes of a performance of the play
- Media reviews/patron reviews of past performances

The decision of final selection belongs to the Artistic Director and Executive Committee of LITF, based on the proposals submitted. The number of participants will normally be not less than 10 groups, of which 2-3 may be Canadian groups.

Travel to Canada

Each company is responsible for obtaining, in accordance with the legal requirements for performance in the relevant country, from the relevant agent, written permission or documentation to present their performance at the 2024 Liverpool International Theatre Festival, Liverpool, Nova Scotia, Canada.

This authorization must reach the LITF Executive by June 30, 2024 at the latest.

It is the group’s sole responsibility to obtain appropriate [VISA](#), [Electronic Travel Authorization \(eTA\)](#), and travel documents for Canada. If any groups need any material from the LITF Executive (i.e. invitation letter), please contact LITF as soon as possible.

It is strongly recommended that all groups obtain appropriate travel insurance, props insurance, health insurance, or any other insurance that could be considered appropriate with travelling abroad. LITF cannot be held responsible for any losses, damage of properties of the participants or for costs for health care occurring during the participation in the Festival.

Chapter V – Organization

Organization of LITF is entrusted to the Executive Committee and its contracted Artistic Director.

The Artistic Director will decide the date, time and place of the performances according to the requirements of the program.

Upon arrival at the Festival Headquarters, each participant of the Festival will receive an official badge of the Festival. This badge indicates participants' official status at LITF and must always be worn for access to all the facilities of the Festival.

The interpretation of the general rules and all financial matters are the responsibility of the LITF Executive, including points not covered above. These decisions will generally be communicated to the participants in writing.