



Liverpool  
International  
Theatre  
Festival

**APPLICATION TO PARTICIPATE**  
**2012 LIVERPOOL INTERNATIONAL THEATRE FESTIVAL**  
**May 16-20, 2012 Liverpool, Nova Scotia, Canada**

The Liverpool International Theatre Festival (LITF) is a competitive festival open to adult amateur groups worldwide. Plays presented must have been performed for the public in advance of the Festival. Plays must have a minimum running time of 30 minutes, maximum 50 minutes. Groups must set up in 15 minutes immediately before their show and strike in 10 minutes immediately after. All plays should be performed at least three months prior to the festival by the group applying.

**Deadline for submissions:** **August 31, 2011**

**Notification of acceptance:** The Artistic Director will notify successful applicants by September 30, 2011. Companies must confirm their attendance by November 15, 2011.

**Fees:** If an application is accepted, each company is required to pay a \$50 Cdn non-refundable group entry fee, which is due November 15, 2011. There is also a fee for each individual delegate attending the festival (cast and crew). Delegate fees for the festival are \$50 per person, which must be paid in full by March 1, 2012.

**Companies should review the 2012 Festival Rules below prior to applying**

Name of Applicant Group: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Name of Play: \_\_\_\_\_

Author: \_\_\_\_\_ Running Time: \_\_\_\_\_

Number of Participants: Actors: \_\_\_\_\_ Others: \_\_\_\_\_



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## **APPLICATION PROPOSAL**

**1. Description of the Applicant Group** - Please include a brief history of the company, its history and activities.

**2. Synopsis of the Play** (in English) – maximum 250 words

**3. List of performers** - Please include a list of all the actors and their professions.

**4. Details of technical design requirements**

**5. Please submit this additional information with your proposal:**

- The full text of the play in its original language.
- 4 – 5 photographs of the performance
- Reviews of the performance, newspaper articles, or other promotional information
- A listing of any awards or acknowledgements related to the play
- A video recording of the entire play (VHS, DVD or CD) – if available



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## Submission Information

All applications must be **received by** the Liverpool International Theatre Festival no later than **August 31, 2011**. If you require further information or clarification of the rules of the festival, please contact LITF Information at [litfinfo@yahoo.com](mailto:litfinfo@yahoo.com)

Submissions may be made electronically via email or by mail. Please submit your application to:

Liverpool International Theatre Festival (LITF)  
P.O. Box 2027  
Liverpool, Nova Scotia  
Canada B0T 1K0

Or

[artisticdirector@litf.ca](mailto:artisticdirector@litf.ca)



## Liverpool International Theatre Festival

### **2012 Festival General Rules**

The Liverpool International Theatre Festival is held biennially in Liverpool Nova Scotia, with performances primarily at the Astor Theatre.

#### **CHAPTER II - Aims**

Article 2: The aim of the Festival is to present, by way of a variety of performances and subsequent critical analyses, colloquies and workshops, a global picture of the diverse trends in amateur theatre, and to encourage encounters between theatre amateurs.

Article 3: In accordance with the ideals of AITA/IATA it is essential that these performances present a diversity of cultures, scenic forms and dramatic expression. In order to justify its presentation at LITF, each performance must be of the highest artistic quality, guaranteed by the official authority or the representative organization of amateur theatre of the country concerned, in accordance with the selection procedure below. Since the audience will be international, groups will be selected based on how well their plays transcend all language barriers.

Article 4: In accordance with the decision of the LITF Society governing board, this Festival is competitive and prizes are given in the following categories:

- Best International Production
- Best Canadian Production
- Best Director
- Best Visual Presentation
- Best Actor/Actress, Supporting Actor/Actress
- Best Original Script
- The People's Choice Award

Article 5: The participation in this Festival will be acknowledged by the presentation of our special "Harlequin Award" to each performing group. This honour may be refused to any company not conforming to the Festival rules.

Article 6: To promote education and cultural and artistic development, the Festival will organize workshops of a high international standard.

#### **CHAPTER III - Conditions of participation**

Article 7: The number of participants at the Liverpool International Theatre Festival is determined by the Organizing Committee and will normally be 10 - 11 groups, of which 3 will



## Liverpool International Theatre Festival

be Nova Scotia groups and one other Canadian production.

Article 8: Each participating company will present a complete theatrical performance, from the national or international repertory, experimental or traditional, classic or modern, published or unpublished, not longer than 50 minutes and not less than 30 minutes duration.

### **Travelling expenses**

Article 9: Traveling expenses will be the responsibility of the participating groups. International companies participating in the Festival will be accommodated in private homes free of charge for up to five nights inclusive. Meal vouchers, which may be redeemed at local restaurants, are also provided to internationals. This benefit will normally be limited to ten persons from each participating group, whether as actors, director or technicians. The number of non-actors should not exceed three persons.

International companies will be met at Halifax International Airport and transported to Liverpool, and returned to the airport following the Festival.

Article 10: The companies are required to bring special sets, furniture and properties needed for their performance. The Organizing Committee can provide only regular curtains, general furniture and properties only. Set up time for sets, furniture and props on stage before the play is limited to 15 minutes. The Production Manager will schedule a separate rehearsal/set-up time for each company.

Article 11: The Astor Theatre, in which companies will present their performances, will be placed at their disposal in proper working order, under the direction and supervision of the Festival's Production Manager.

Article 12: Each Company is responsible for obtaining, from the relevant agent, written permission to present its performance at LITF. This authorization must reach the Artistic Director no later than 30 days prior to the Festival.

Article 13:  For publicity purposes, each company should try to obtain authorization for the live or recorded radio/television transmission of extracts or of the whole of their performance, subject to the same time limits and conditions.

Article 14: Each Company must provide, within the deadline, the information and documents requested in Festival questionnaires. Failure to do so could result in the company losing its right to participate in the Festival.



## CHAPTER IV -

### Procedure of Enrolment

Article 15: Companies requesting participation will have to submit a complete proposal (dossier) on their proposed performance to the Artistic Director by the posted deadline. This should include: a description of the group, its history and its activity; the full text of the play (in the case of a non-text play, the scenario) in its original language, as well as a complete synopsis in English; a list of all the actors and their professions; details of technical design and requirements 4 - 5 different action photographs (colour and/or black and white, also digital accepted) of the play; if possible, a video recording, (VHS, DVD or CD) of the entire play. This proposal should be submitted, along with a commitment to quality, (see Article 3) signed by the responsible body.

Article 16: The decision of final selection belongs to the Artistic Director and Board of LITF, based on the proposals submitted.

### CHAPTER V - Organization

Article 17: The organization of LITF is entrusted to the Board of Directors of the Liverpool International Theatre Festival and its contracted Artistic Director.

Article 18: The LITF Board sets the planning of the Festival activities, which is presented to the participants by the most expedient means. The Artistic Director will decide the date, time and place of the performances according to the requirements of the programme. Participants must conform to all rules and most especially to the timetable.

Article 19: Upon arrival at the Festival Headquarters, each participant of the Festival will receive an official badge with the Festival logo attached. The official badge serves to show the participant's official status at LITF and must be worn at all times to give access to all the facilities of the Festival. Persons escorting the companies may also be allowed to purchase and wear the official badge.

Article 20: The interpretation of the general rules and matters of a financial nature are the responsibility of the LITF Board. Points not covered in the above articles will be subject to the Board's decision. These decisions will generally be communicated to the participants in writing.

Article 21: Each company invited to take part in the Festival (actors, technicians or producers) is duty bound to respect these rules. Serious infringement or non-application of these rules may entail the immediate withdrawal of the invitation and the cancellation of the official presentation as well as, when appropriate, the refusal of the official participant award.